

Agency Reporting Needs based on Survey Feedback

Information on professional users and roles		S_BCE_68001394 Users by User ID
Current number of users total and for each administration	dshs	How to identify "administration"? Personnel Area?
Number of Professional Users	HCA	
What users have what roles	DOR	
Current User Detail – Role assignment for each admin	dshs	
Roles that employees have	LIQ	
List of prof users and assigned roles	SOA	
Users and role assignments	WSP	
Information on User Access to System		RSUSR200 List of Users per Login Date and Password Change
Date & time of logons	LIQ	
Last use of HRMS access and access not used in 90 and more than 180 days with current work location info and status	ESD	Current work location?
Security Changes		S_BCE_68001394 Users by User ID S_BCE_68001439 Change Documents for Users Document showing changes made during User Auditing and results sent to Agency
Any discrepancies with prof users and roles	dshs	
Prof users with roles no longer in dshs	dshs	
Reports to see who still has access. People who left their agency	DOT	
Security access set up, changes and removal based on access req form and position assignment changes	ESD	
Monthly Activity Reports	OFM	What types of activity? Audit findings?
Changes User Admin has made	DOC	
When security was changed for an employee of OFM/SACS or client agency	SACS	
Changes to users and assigned roles (new, change, delimit)	SOS	
Transaction Log to show which user admin made "what" changes to "what" user and/or what roles were added or changed on a position	WSP	
Information on changes to Employee Infotypes		S_AHR_61016380 Logged Changes in Infotype Data
Infotypes Report. Auditing to check people didn't change something they shouldn't. For internal audit	Park s	
Detailed Transaction Log that shows who made what changes to an employee's W2 tax records	WSP	
Agency License Information		System Measurement Audit done by DOP Security
Roll up of license count per administration	dshs	
# of Licenses used vs how many are available	LIQ	
Agency Employees		S_AHR_61016362 or ZHR_RPTPAN02 Flexible Employee Data
Employee Data	ATG	
Other		
Access Requests from non-legitimate sources	SOS	Examples?
Portal report – changes made to users in portal	WSP	There are no reports available for this.
Transactions, reports and other HRMS functions plus level of access available for use by the user's listed security access	ESD	Role handbook